

TOP 10 THINGS YOU SHOULD KNOW ABOUT

Mackenzie [insert last name]

1. Mackenzie's greatest attributes are her work ethic and her desire to be "successful" in your class!
2. Although Mackenzie has ADD, **her biggest learning challenge is a language processing deficit.** This affects every aspect of her learning—she may say one thing and mean the opposite or something totally different; it may appear that she is guessing or doesn't know the answer when she does (she blurts out one word after another as she is just trying to get to the right word in her brain); she cannot process verbal and nonverbal information as quickly as others; and she cannot process what you are saying and take notes as well as her peers.
3. Mackenzie is a "longer learner" and responds best to frequent repetition in various formats and continuous review of material. If you provide review sheets, it is important that she receive them as soon as they are ready so that we can work with her on this at home.
4. Mackenzie has difficulty with working memory (auditory and visual)—difficulty remembering important items from a lecture. If you can provide outlines or notes of what was presented, we can review it with her at home.
5. Mackenzie has spatial and dysgraphia issues and her perception is distorted—she has difficulty knowing where the edge of paper is and needs lines to write, she has difficulty with drawing representations of fractions and placement of numbers on a graph. She cannot copy like her peers and therefore drawing is a challenge!
6. Mackenzie will need someone to make sure she has written down her assignments correctly—she usually does a good job of this.
7. Mackenzie needs to read material out loud to understand and remember it—so she needs to take her tests in the resource room.
8. Mackenzie is **not** a behavior problem in the classroom.
9. [father's name, if applicable] and I will help and support you in any, and every, way that we can. We know that Mackenzie needs all the adults in her life working together. Please keep the lines of communication open between our home and the school.
10. With you, the other wonderful teachers at [name of school], and the accommodations listed in Mackenzie's IEP we are looking forward to a great school year!

Thank you for taking the time to read through the entire 10 items.